



# **BAKER COUNTY BOARD OF EDUCATION NEWTON, GEORGIA**

**ANNUAL FINANCIAL REPORT  
FOR THE FISCAL YEAR ENDED  
JUNE 30, 2018  
(Including Independent Auditor's Reports)**



BAKER COUNTY BOARD OF EDUCATION

- TABLE OF CONTENTS -

	<u>Page</u>
SECTION I	
FINANCIAL	
INDEPENDENT AUDITOR'S REPORT	
EXHIBITS	
BASIC FINANCIAL STATEMENTS	
GOVERNMENT-WIDE FINANCIAL STATEMENTS	
A STATEMENT OF NET POSITION	1
B STATEMENT OF ACTIVITIES	2
FUND FINANCIAL STATEMENTS	
C BALANCE SHEET	
GOVERNMENTAL FUNDS	3
D RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET POSITION	4
E STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES	
GOVERNMENTAL FUNDS	5
F RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES	6
G STATEMENT OF FIDUCIARY NET POSITION FIDUCIARY FUNDS	7
H NOTES TO THE BASIC FINANCIAL STATEMENTS	8
SCHEDULES	
REQUIRED SUPPLEMENTARY INFORMATION	
1 SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY TEACHERS RETIREMENT SYSTEM OF GEORGIA	29
2 SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY PUBLIC SCHOOL EMPLOYEES RETIREMENT SYSTEM OF GEORGIA	30
3 SCHEDULE OF PROPORTIONATE SHARE OF THE NET OPEB LIABILITY SCHOOL OPEB FUND	31
4 SCHEDULE OF CONTRIBUTIONS - TEACHERS RETIREMENT SYSTEM OF GEORGIA	32
5 SCHEDULE OF CONTRIBUTIONS - SCHOOL OPEB FUND	33
6 NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION	34
7 SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL GENERAL FUND	35

BAKER COUNTY BOARD OF EDUCATION

- TABLE OF CONTENTS -

	<u>Page</u>
SECTION I	
FINANCIAL	
SCHEDULES	
SUPPLEMENTARY INFORMATION	
8	36
9	37
10	39
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS	
SCHEDULE OF STATE REVENUE	
SCHEDULE OF APPROVED LOCAL OPTION SALES TAX PROJECTS	
SECTION II	
COMPLIANCE AND INTERNAL CONTROL REPORTS	
INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH <i>GOVERNMENT AUDITING STANDARDS</i>	
SECTION III	
AUDITEE'S RESPONSE TO PRIOR YEAR FINDINGS AND QUESTIONED COSTS	
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS	
SECTION IV	
FINDINGS AND QUESTIONED COSTS	
SCHEDULE OF FINDINGS AND QUESTIONED COSTS	
SECTION V	
MANAGEMENT'S CORRECTIVE ACTION FOR CURRENT YEAR FINDINGS	
SCHEDULE OF MANAGEMENT'S CORRECTIVE ACTION	

SECTION I

FINANCIAL



# DEPARTMENT OF AUDITS AND ACCOUNTS

270 Washington Street, S.W., Suite 1-156  
Atlanta, Georgia 30334-8400

**Greg S. Griffin**  
STATE AUDITOR  
(404) 656-2174

## INDEPENDENT AUDITOR'S REPORT

The Honorable Brian P. Kemp, Governor of Georgia  
Members of the General Assembly of the State of Georgia  
Members of the State Board of Education  
and  
Superintendent and Members of the  
Baker County Board of Education

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Baker County Board of Education (School District), as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Basis for Qualified Opinion on Governmental Activities and Governmental Funds***

Due to the disclaimer of opinion issued in the prior year, the auditor was unable to obtain sufficient appropriate audit evidence regarding beginning balances reported on the Statement of Activities and the Statement of Revenues, Expenditures and Changes in Fund Balances. In addition, we were unable to satisfy ourselves by performing other procedures concerning beginning net position and beginning fund balance.

### ***Qualified Opinion***

In our opinion, except for the possible effects of the matter described in the “Basis for Qualified Opinion on Governmental Activities and Governmental Funds” paragraph, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the School District, as of June 30, 2018, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Emphasis of Matter***

As described in Note 2 to the financial statements, in 2018, the School District adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, as amended by GASB Statement No. 85, *Omnibus 2017*. The School District restated beginning net position for the effects of GASB Statement No. 75. Our opinions are not modified with respect to this matter.

### ***Other Matters***

#### ***Required Supplementary Information***

Management has omitted the Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the required supplementary information listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the School District's basic financial statements. The accompanying supplementary information, as listed in the table of contents, is presented for the purposes of additional analysis and is not a required part of the basic financial statements. The *Schedule of Expenditures of Federal Awards* is presented for purposes of additional analysis as required by Title 2 U. S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and is also not a required part of the basic financial statements.

The accompanying supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated September 8, 2020 on our consideration of the School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School District's internal control over financial reporting and compliance.

A copy of this report has been filed as a permanent record in the office of the State Auditor and made available to the press of the State, as provided for by Official Code of Georgia Annotated section 50-6-24.

Respectfully submitted,



Greg S. Griffin  
State Auditor

September 8, 2020

BAKER COUNTY BOARD OF EDUCATION



BAKER COUNTY BOARD OF EDUCATION  
STATEMENT OF NET POSITION  
JUNE 30, 2018

EXHIBIT "A"

	<u>GOVERNMENTAL ACTIVITIES</u>
<u>ASSETS</u>	
Cash and Cash Equivalents	\$ 3,299,740.86
Receivables, Net	
Taxes	68,240.88
State Government	161,428.07
Federal Government	188,606.36
Other	431.26
Inventories	4,228.38
Capital Assets, Non-Depreciable	988,053.80
Capital Assets, Depreciable (Net of Accumulated Depreciation)	<u>6,441,203.47</u>
Total Assets	<u>11,151,933.08</u>
<u>DEFERRED OUTFLOWS OF RESOURCES</u>	
Related to Defined Benefit Pension Plan	606,106.00
Related to OPEB Plan	<u>443,397.00</u>
Total Deferred Outflows of Resources	<u>1,049,503.00</u>
<u>LIABILITIES</u>	
Accounts Payable	162,356.15
Salaries and Benefits Payable	402,212.84
Interest Payable	1,442.99
Net Pension Liability	3,264,695.00
Net OPEB Liability	4,581,551.00
Long-Term Liabilities	
Due Within One Year	72,456.53
Due in More Than One Year	<u>23,928.11</u>
Total Liabilities	<u>8,508,642.62</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>	
Related to Defined Benefit Pension Plan	92,863.00
Related to OPEB Plan	<u>348,874.00</u>
Total Deferred Inflows of Resources	<u>441,737.00</u>
<u>NET POSITION</u>	
Net Investment in Capital Assets	7,314,202.81
Restricted for	
Continuation of Federal Programs	25,814.68
Capital Projects	70,721.40
Unrestricted (Deficit)	<u>(4,159,682.43)</u>
Total Net Position	<u>\$ 3,251,056.46</u>

BAKER COUNTY BOARD OF EDUCATION  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2018

EXHIBIT "B"

	EXPENSES	PROGRAM REVENUES		NET (EXPENSES) REVENUES AND CHANGES IN NET POSITION
		CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	
<b>GOVERNMENTAL ACTIVITIES</b>				
Instruction	\$ 2,832,809.69	\$ -	\$ 1,552,878.34	\$ (1,279,931.35)
Support Services				
Pupil Services	158,824.79	-	87,008.80	(71,815.99)
Improvement of Instructional Services	33,986.69	-	47,223.67	13,236.98
Educational Media Services	138,876.16	-	35,788.27	(103,087.89)
General Administration	314,036.50	-	323,056.00	9,019.50
School Administration	293,904.67	-	205,528.00	(88,376.67)
Business Administration	224,392.85	-	1,073.65	(223,319.20)
Maintenance and Operation of Plant	526,614.83	-	82,896.46	(443,718.37)
Student Transportation Services	433,004.40	-	116,656.56	(316,347.84)
Central Support Services	1,538.94	-	-	(1,538.94)
Other Support Services	5,907.69	-	5,489.36	(418.33)
Operations of Non-Instructional Services				
Enterprise Operations	48,896.91	-	-	(48,896.91)
Food Services	220,990.26	18,388.04	220,603.33	18,001.11
Interest on Short-Term and Long-Term Debt	2,391.14	-	-	(2,391.14)
<b>Total Governmental Activities</b>	<b>\$ 5,236,175.52</b>	<b>\$ 18,388.04</b>	<b>\$ 2,678,202.44</b>	<b>(2,539,585.04)</b>
<b>General Revenues</b>				
<b>Taxes</b>				
<b>Property Taxes</b>				
For Maintenance and Operations				2,356,356.63
<b>Sales Taxes</b>				
Special Purpose Local Option Sales Tax				
For Capital Projects				168,533.87
Other Sales Tax				6,105.77
Investment Earnings				279.35
Miscellaneous				134,617.64
<b>Total General Revenues</b>				<b>2,665,893.26</b>
Change in Net Position				126,308.22
Net Position - Beginning of Year (Restated)				3,124,748.24
Net Position - End of Year				<b>\$ 3,251,056.46</b>

BAKER COUNTY BOARD OF EDUCATION  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2018

EXHIBIT "C"

	GENERAL FUND	CAPITAL PROJECTS FUND	TOTAL
<u>ASSETS</u>			
Cash and Cash Equivalents	\$ 3,244,775.68	\$ 54,965.18	\$ 3,299,740.86
Receivables, Net			
Taxes	52,484.66	15,756.22	68,240.88
State Government	161,428.07	-	161,428.07
Federal Government	188,606.36	-	188,606.36
Other	431.26	-	431.26
Inventories	4,228.38	-	4,228.38
Total Assets	\$ 3,651,954.41	\$ 70,721.40	\$ 3,722,675.81
<u>LIABILITIES</u>			
Accounts Payable	\$ 162,356.15	\$ -	\$ 162,356.15
Salaries and Benefits Payable	402,212.84	-	402,212.84
Total Liabilities	564,568.99	-	564,568.99
<u>DEFERRED INFLOWS OF RESOURCES</u>			
Unavailable Revenue - Federal Grants	127,261.79	-	127,261.79
Unavailable Revenue - Property Taxes	1,162.85	-	1,162.85
Total Deferred Inflows of Resources	128,424.64	-	128,424.64
<u>FUND BALANCES</u>			
Nonspendable	4,228.38	-	4,228.38
Restricted	21,586.30	70,721.40	92,307.70
Unassigned	2,933,146.10	-	2,933,146.10
Total Fund Balances	2,958,960.78	70,721.40	3,029,682.18
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	\$ 3,651,954.41	\$ 70,721.40	\$ 3,722,675.81

BAKER COUNTY BOARD OF EDUCATION  
 RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
 TO THE STATEMENT OF NET POSITION  
 JUNE 30, 2018

EXHIBIT "D"

Total fund balances - governmental funds (Exhibit "C") \$ 3,029,682.18

Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.

Land	\$	82,372.24	
Construction in progress		905,681.56	
Buildings and improvements		9,117,734.42	
Equipment		1,300,571.54	
Accumulated depreciation		<u>(3,977,102.49)</u>	7,429,257.27

Some liabilities are not due and payable in the current period and, therefore, are not reported in the funds.

Net pension liability	\$	(3,264,695.00)	
Net OPEB liability		<u>(4,581,551.00)</u>	(7,846,246.00)

Deferred outflows and inflows of resources related to pensions/OPEB are applicable to future periods and, therefore, are not reported in the funds.

Related to pensions	\$	513,243.00	
Related to OPEB		<u>94,523.00</u>	607,766.00

Taxes that are not available to pay for current period expenditures are deferred in the funds. 1,162.85

Federal grant funds that are not available to pay for current period expenditures are deferred in the funds. 127,261.79

Long-term liabilities, and related accrued interest, are not due and payable in the current period and therefore are not reported in the funds.

Accrued interest payable	\$	(1,442.99)	
Capital leases payable		<u>(96,384.64)</u>	<u>(97,827.63)</u>

Net position of governmental activities (Exhibit "A") \$ 3,251,056.46

BAKER COUNTY BOARD OF EDUCATION  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2018

EXHIBIT "E"

	GENERAL FUND	CAPITAL PROJECTS FUND	TOTAL
<u>REVENUES</u>			
Property Taxes	\$ 2,361,750.24	\$ -	\$ 2,361,750.24
Sales Taxes	6,105.77	168,533.87	174,639.64
State Funds	2,038,769.40	-	2,038,769.40
Federal Funds	512,007.84	-	512,007.84
Charges for Services	18,388.04	-	18,388.04
Investment Earnings	18.66	260.69	279.35
Miscellaneous	134,617.64	-	134,617.64
	<hr/>	<hr/>	<hr/>
Total Revenues	5,071,657.59	168,794.56	5,240,452.15
<u>EXPENDITURES</u>			
Current			
Instruction	2,494,834.27	-	2,494,834.27
Support Services			
Pupil Services	153,833.05	-	153,833.05
Improvement of Instructional Services	32,608.27	-	32,608.27
Educational Media Services	133,662.67	-	133,662.67
General Administration	312,404.01	-	312,404.01
School Administration	262,512.93	-	262,512.93
Business Administration	217,474.35	-	217,474.35
Maintenance and Operation of Plant	485,878.06	27,829.50	513,707.56
Student Transportation Services	399,027.61	-	399,027.61
Central Support Services	1,538.94	-	1,538.94
Other Support Services	6,033.01	-	6,033.01
Enterprise Operations	48,896.91	-	48,896.91
Food Services Operation	213,289.27	-	213,289.27
Capital Outlay	403,100.00	-	403,100.00
Debt Services			
Principal	29,000.00	63,066.03	92,066.03
Interest	-	3,792.60	3,792.60
	<hr/>	<hr/>	<hr/>
Total Expenditures	5,194,093.35	94,688.13	5,288,781.48
Revenues over (under) Expenditures	(122,435.76)	74,106.43	(48,329.33)
<u>OTHER FINANCING SOURCES</u>			
Capital Leases	60,450.00	-	60,450.00
	<hr/>	<hr/>	<hr/>
Net Change in Fund Balances	(61,985.76)	74,106.43	12,120.67
Fund Balances - Beginning	3,020,946.54	(3,385.03)	3,017,561.51
	<hr/>	<hr/>	<hr/>
Fund Balances - Ending	\$ 2,958,960.78	\$ 70,721.40	\$ 3,029,682.18

BAKER COUNTY BOARD OF EDUCATION  
 RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF  
 REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 TO THE STATEMENT OF ACTIVITIES  
 JUNE 30, 2018

EXHIBIT "F"

Net change in fund balances total governmental funds (Exhibit "E") \$ 12,120.67

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of capital assets is allocated over their estimated useful lives as depreciation expense.

Capital outlay	\$	520,663.63	
Depreciation expense		<u>(314,840.87)</u>	205,822.76

The net effect of various miscellaneous transactions involving capital assets (i.e., sales, trade-ins, donations, and disposals) is to decrease net position. (27,650.88)

Taxes reported in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds. (5,393.61)

Federal grant revenues reported in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds. 127,261.79

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of premiums, discounts and the difference between the carrying value of refunded debt and the acquisition cost of refunded debt when debt is first issued. These amounts are deferred and amortized in the Statement of Activities.

Capital leases issued	\$	(60,450.00)	
Capital lease payments		<u>92,066.03</u>	31,616.03

District pension contributions are reported as expenditures in the governmental funds when made. However, they are reported as deferred outflows of resources in the Statement of Net Position because the reported net pension/OPEB liability is measured a year before the District's report date. Pension/OPEB expense, which is the change in the net pension/OPEB liability adjusted for changes in deferred outflows and inflows of resources related to pensions/OPEB, is reported in the Statement of Activities.

Pension expense	\$	(28,948.00)	
OPEB expense		<u>(189,922.00)</u>	(218,870.00)

Some items reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.

Accrued interest on capital leases			<u>1,401.46</u>
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Change in net position of governmental activities (Exhibit "B") \$ 126,308.22

BAKER COUNTY BOARD OF EDUCATION  
STATEMENT OF FIDUCIARY NET POSITION  
FIDUCIARY FUNDS  
JUNE 30, 2018

EXHIBIT "G"

	<u>AGENCY FUNDS</u>
<u>ASSETS</u>	
Cash and Cash Equivalents	\$ <u>4,486.50</u>
<u>LIABILITIES</u>	
Funds Held for Others	\$ <u>4,486.50</u>

## NOTE 1: DESCRIPTION OF SCHOOL DISTRICT AND REPORTING ENTITY

### REPORTING ENTITY

The Baker County Board of Education (School District) was established under the laws of the State of Georgia and operates under the guidance of a board elected by the voters and a Superintendent appointed by the Board. The School District is organized as a separate legal entity and has the power to levy taxes and issue bonds. Its budget is not subject to approval by any other entity. Accordingly, the School District is a primary government and consists of all the organizations that compose its legal entity.

## NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying financial statements of the School District have been prepared in conformity with generally accepted accounting principles (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB). GASB is the accepted standard-setting body for governmental accounting and financial reporting principles. The most significant of the School District's accounting policies are described below.

### BASIS OF PRESENTATION

The School District's basic financial statements are collectively comprised of the government-wide financial statements, fund financial statements and notes to the basic financial statements. The government-wide statements focus on the School District as a whole, while the fund financial statements focus on major funds. Each presentation provides valuable information that can be analyzed and compared between years and between governments to enhance the information's usefulness.

### GOVERNMENT-WIDE STATEMENTS:

The Statement of Net Position and the Statement of Activities display information about the financial activities of the overall School District, except for fiduciary activities. Eliminations have been made to minimize the double counting of internal activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions.

The Statement of Net Position presents the School District's non-fiduciary assets and liabilities, with the difference reported as net position. Net position is reported in three categories as follows:

1. **Net investment in capital assets** consists of the School District's total investment in capital assets, net of accumulated depreciation, and reduced by outstanding debt obligations related to those capital assets. To the extent debt has been incurred but not yet expended for capital assets, such amounts are not included as a component of net investment in capital assets.
2. **Restricted net position** consists of resources for which the School District is legally or contractually obligated to spend in accordance with restrictions imposed by external third parties or imposed by law through constitutional provisions or enabling legislation.
3. **Unrestricted net position** consists of resources not meeting the definition of the two preceding categories. Unrestricted net position often has constraints on resources imposed by management which can be removed or modified.

The Statement of Activities presents a comparison between direct expenses and program revenues for each function of the School District's governmental activities.

Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Indirect expenses (expenses of the School District related to the administration and support of the School District's programs, such as office and maintenance personnel and accounting) are not allocated to programs.



Program revenues include (a) charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

#### **FUND FINANCIAL STATEMENTS:**

The fund financial statements provide information about the School District's funds, including fiduciary funds. Eliminations have been made to minimize the double counting of internal activities. Separate financial statements are presented for governmental and fiduciary funds. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column.

The School District reports the following major governmental funds:

- The general fund is the School District's primary operating fund. It accounts for and reports all financial resources not accounted for and reported in another fund.
- The capital projects fund accounts for and reports financial resources including Education Special Purpose Local Option Sales Tax (ESPLOST) that are restricted, committed or assigned for capital outlay expenditures, including the acquisition or construction of capital facilities and other capital assets.

The School District reports the following fiduciary fund type:

- Agency funds are used to report resources held by the School District in a purely custodial capacity (assets equal liabilities) and do not involve measurement of results of operations.

#### **BASIS OF ACCOUNTING**

The basis of accounting determines when transactions are reported on the financial statements. The government-wide and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the School District gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, sales taxes, and grants. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from sales taxes is recognized in the fiscal year in which the underlying transaction (sale) takes place. Revenue from grants is recognized in the fiscal year in which all eligibility requirements have been satisfied.

The School District uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The School District considers all revenues reported in the governmental funds to be available if they are collected within sixty days after year-end. The School District considers all intergovernmental revenues to be available if they are collected within 120 days after year-end. Property taxes, sales taxes and interest are considered to be susceptible to accrual. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, which is recognized as expenditure to the extent they have matured. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term liabilities and acquisitions under capital leases are reported as other financing sources.

The School District funds certain programs by a combination of specific cost-reimbursement grants, categorical grants, and general revenues. Thus, when program costs are incurred, there are both restricted and unrestricted net assets available to finance the program. It is the School District's policy to first apply grant resources to such programs, followed by cost-reimbursement grants, then general revenues.

#### NEW ACCOUNTING PRONOUNCEMENTS

In fiscal year 2018, the School District adopted Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions*. This statement establishes standards for recognizing and measuring liabilities, deferred outflows of resources, deferred inflows of resources, and expense/expenditures. For defined benefit OPEB, this statement identifies the methods and assumptions that are required to be used to project benefit payments, discount projected benefit payments to their actuarial present value, and attribute that present value to periods of employee service. Note disclosure and required supplementary information requirements about defined benefit OPEB also are addressed. The adoption of this statement has a significant impact on the School District's financial statements. As noted in the Restatement of Net Position note disclosure, the School District restated beginning net position for the cumulative effect of this accounting change.

In fiscal year 2018, the School District adopted Governmental Accounting Standards Board (GASB) Statement No. 81, *Irrevocable Split-Interest Agreements*. This statement requires that a government that receives resources pursuant to an irrevocable split-interest agreement recognize assets, liabilities, and deferred inflows of resources at the inception of the agreement. Furthermore, this statement requires that a government recognize assets representing its beneficial interests in irrevocable split-interest agreements that are administered by a third party, if the government controls the present service capacity of the beneficial interests. This statement requires that a government recognize revenue when the resources become applicable to the reporting period. The adoption of this statement does not have a significant impact on the School District's financial statements.

In fiscal year 2018, the School District adopted Governmental Accounting Standards Board (GASB) Statement No. 85, *Omnibus 2017*. The objective of this statement is to address practice issues that have been identified during implementation and application of certain GASB Statements. This statement addresses a variety of topics including issues related to blending component units, goodwill, fair value measurement and application, and postemployment benefits (pensions and other postemployment benefits (OPEB)). The adoption of this statement does not have a significant impact on the School District's financial statements.

In fiscal year 2018, the School District adopted Governmental Accounting Standards Board (GASB) Statement No. 86, *Certain Debt Extinguishment Issues*. The primary objective of this statement is to improve consistency in accounting and financial reporting for in-substance defeasance of debt by providing guidance for transactions in which cash and other monetary assets acquired with only existing resources—resources other than the proceeds of refunding debt—are placed in an irrevocable trust for the sole purpose of extinguishing debt. This statement also improves accounting and financial reporting for prepaid insurance on debt that is extinguished and notes to financial statements for debt that is defeased in substance. The adoption of this statement does not have a significant impact on the School District's financial statements.

#### CASH AND CASH EQUIVALENTS

Cash and cash equivalents consist of cash on hand, demand deposits, investments in the State of Georgia local government investment pool (Georgia Fund 1) and short-term investments with original maturities of three months or less from the date of acquisition in authorized financial institutions. Official Code of Georgia Annotated (O.C.G.A.) §45-8-14 authorizes the School District to deposit its funds in one or more solvent banks, insured Federal savings and loan associations or insured chartered building and loan associations.

**RECEIVABLES**

Receivables consist of amounts due from property and sales taxes, grant reimbursements due on Federal, State or other grants for expenditures made but not reimbursed and other receivables disclosed from information available. Receivables are recorded when either the asset or revenue recognition criteria has been met. Receivables recorded on the basic financial statements do not include any amounts which would necessitate the need for an allowance for uncollectible receivables.

**INVENTORIES**

**Food Inventories**

On the basic financial statements, inventories of donated food commodities used in the preparation of meals are reported at their Federally assigned value and purchased foods inventories are reported at cost (calculated on the first-in, first-out basis). The School District uses the consumption method to account for inventories whereby donated food commodities are recorded as an asset and as revenue when received, and expenses/expenditures are recorded as the inventory items are used. Purchased foods are recorded as an asset when purchased and expenses/expenditures are recorded as the inventory items are used.

**CAPITAL ASSETS**

On the government-wide financial statements, capital assets are recorded at cost where historical records are available and at estimated historical cost based on appraisals or deflated current replacement cost where no historical records exist. Donated capital assets are recorded at the acquisition value on the date donated. The cost of normal maintenance and repairs that do not add to the value of assets or materially extend the useful lives of the assets is not capitalized. The School District does not capitalize book collections or works of art.

Capital acquisition and construction are recorded as expenditures in the governmental fund financial statements at the time of purchase (including ancillary charges), and the related assets are reported as capital assets in the governmental activities column in the government-wide financial statements.

Depreciation is computed using the straight-line for all assets, except land, and is used to allocate the actual or estimated historical cost of capital assets over estimated useful lives.

Capitalization thresholds and estimated useful lives of capital assets reported in the government-wide statements are as follows:

	Capitalization Policy	Estimated Useful Life
Land	All	N/A
Land Improvements	\$ 5,000.00	10 to 50 years
Buildings and Improvements	\$ 5,000.00	15 to 80 years
Equipment	\$ 5,000.00	3 to 50 years

**DEFERRED OUTFLOWS/INFLOWS OF RESOURCES**

In addition to assets, the statement of financial position will report a separate section for deferred outflows of resources. This separate financial statement element, represents a consumption of resources that applies to a future period(s) and therefore will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of resources that applies to a future period(s) and therefore will not be recognized as an inflow of resources (revenue) until that time.

## LONG-TERM LIABILITIES

In the School District's government-wide financial statements, outstanding debt is reported as liabilities.

In the governmental fund financial statements, the School District recognizes the proceeds of debt as other financing sources of the current period.

## PENSIONS

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the pension plan's fiduciary net position and additions to/deductions from the plan's fiduciary net position have been determined on the same basis as they are reported by the plan. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

## POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB)

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the Georgia School Employees Postemployment Benefit Fund (School OPEB Fund) and additions to/deductions from School OPEB Fund fiduciary net position have been determined on the same basis as they are reported by School OPEB Fund. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

## FUND BALANCES

Fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

The School District's fund balances are classified as follows:

**Nonspendable** consists of resources that cannot be spent either because they are in a nonspendable form or because they are legally or contractually required to be maintained intact.

**Restricted** consists of resources that can be used only for specific purposes pursuant constraints either (1) externally imposed by creditors, grantors, contributors, or laws and regulations of other governments or (2) imposed by law through constitutional provisions or enabling legislation.

**Committed** consists of resources that can be used only for specific purposes pursuant to constraints imposed by formal action of the Board. The Board is the School District's highest level of decision-making authority, and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Board. Committed fund balance also should incorporate contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

**Assigned** consists of resources constrained by the School District's intent to be used for specific purposes, but are neither restricted nor committed. The intent should be expressed by (1) the Board or (2) the budget or finance committee, or the Superintendent, or designee, to assign amounts to be used for specific purposes.

**Unassigned** consists of resources within the general fund not meeting the definition of any aforementioned category. The general fund should be the only fund that reports a positive unassigned fund balance amount. In other governmental funds, it may be necessary to report a negative unassigned fund balance.

## USE OF ESTIMATES

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

## PROPERTY TAXES

The Baker County Board of Commissioners adopted the property tax levy for the 2017 tax digest year (calendar year) on August 31, 2017 (levy date) based on property values as of January 1, 2017. Taxes were due on December 20, 2017 (lien date). Taxes collected within the current fiscal year or within 60 days after year-end on the 2017 tax digest are reported as revenue in the governmental funds for fiscal year 2018. The Baker County Tax Commissioner bills and collects the property taxes for the School District, withholds 2.5% of taxes collected as a fee for tax collection and remits the balance of taxes collected to the School District. Property tax revenues, at the fund reporting level, during the fiscal year ended June 30, 2018, for maintenance and operations amounted to \$2,242,096.86.

The tax millage rate levied for the 2017 tax year (calendar year) for the School District was as follows (a mill equals \$1 per thousand dollars of assessed value):

School Operations	<u>14.147</u> mills
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Additionally, Title Ad Valorem Tax revenues, at the fund reporting level, amounted to \$119,653.38 during fiscal year ended June 30, 2018.

## SALES TAXES

Education Special Purpose Local Option Sales Tax (ESPLOST), at the fund reporting level, during the year amounted to \$168,533.87 and is to be used for capital outlay for educational purposes or debt service. This sales tax was authorized by local referendum and the sales tax must be re-authorized at least every five years.

## NOTE 3: BUDGETARY DATA

The budget is a complete financial plan for the School District's fiscal year, and is based upon careful estimates of expenditures together with probable funding sources. The budget is legally adopted each year for the general and capital projects funds. There is no statutory prohibition regarding over expenditure of the budget at any level. The budget for all governmental funds, except the various school activity (principal) accounts, is prepared and adopted by fund, function and object. The legal level of budgetary control was established by the Board at the aggregate fund level. The budget for the general fund was prepared in accordance with accounting principles generally accepted in the United States of America.

The budgetary process begins with the School District's administration presenting an initial budget for the Board's review. The administration makes revisions as necessary based on the Board's guidelines, and a tentative budget is approved. After approval of this tentative budget by the Board, such budget is advertised at least once in a newspaper of general circulation in the locality, as well as the School District's website. At the next regularly scheduled meeting of the Board after advertisement, the Board receives comments on the tentative budget, makes revisions as necessary and adopts a final budget. The approved budget is then submitted, in accordance with provisions of O.C.G.A. §20-2-167(c), to the Georgia Department of Education. The Board may increase or decrease the budget at any time during the year. All unexpended budget authority lapses at fiscal year-end.

The Superintendent is authorized by the Board to approve adjustments of no more than 25 percent of the amount budgeted for expenditures in any budget function for any fund. The Superintendent shall report any such adjustments to the Board. If expenditure of funds in any budget function for any fund is anticipated to be more than 25 percent of the budgeted amount, the Superintendent shall request Board approval for the budget amendment. Any position or expenditure not previously approved in the



annual budget that exceeds \$50,000.00 shall require Board approval unless the Superintendent deems the position or purchase an emergency. In such case, the expenditure shall be reported to the Board at its regularly scheduled meeting. Under no circumstance is the Superintendent or other staff person authorized to spend funds that exceed the total budget without approval by the Board.

See the General Fund Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget to Actual in the Supplementary Information Section for a detail of any over/under expenditures during the fiscal year under review.

#### **NOTE 4: DEPOSITS**

##### **COLLATERALIZATION OF DEPOSITS**

O.C.G.A. § 45-8-12 provides that there shall not be on deposit at any time in any depository for a time longer than ten days a sum of money which has not been secured by surety bond, by guarantee of insurance, or by collateral. The aggregate of the face value of such surety bond and the market value of securities pledged shall be equal to not less than 110% of the public funds being secured after the deduction of the amount of deposit insurance. If a depository elects the pooled method (O.C.G.A. § 45-8-13.1) the aggregate of the market value of the securities pledged to secure a pool of public funds shall be not less than 110% of the daily pool balance.

Acceptable security for deposits consists of any one of or any combination of the following:

- (1) Surety bond signed by a surety company duly qualified and authorized to transact business within the State of Georgia,
- (2) Insurance on accounts provided by the Federal Deposit Insurance Corporation,
- (3) Bonds, bills, notes, certificates of indebtedness or other direct obligations of the United States or of the State of Georgia,
- (4) Bonds, bills, notes, certificates of indebtedness or other obligations of the counties or municipalities of the State of Georgia,
- (5) Bonds of any public authority created by the laws of the State of Georgia, providing that the statute that created the authority authorized the use of the bonds for this purpose,
- (6) Industrial revenue bonds and bonds of development authorities created by the laws of the State of Georgia, and
- (7) Bonds, bills, notes, certificates of indebtedness, or other obligations of a subsidiary corporation of the United States government, which are fully guaranteed by the United States government both as to principal and interest or debt obligations issued by or securities guaranteed by the Federal Land Bank, the Federal Home Loan Bank, the Federal Intermediate Credit Bank, the Central Bank for Cooperatives, the Farm Credit Banks, the Federal Home Loan Mortgage Association, and the Federal National Mortgage Association.

##### **CATEGORIZATION OF DEPOSITS**

Custodial credit risk is the risk that in the event of a bank failure, the School District's deposits may not be returned to it. The School District does not have a deposit policy for custodial credit risk. At June 30, 2018, School District had deposits with a carrying amount of \$3,304,227.36 and a bank balance of \$3,492,816.62. The bank balances insured by Federal depository insurance were \$502,753.32 and the bank balances included in the State's Secure Deposit Program (SDP) were \$2,990,063.30.

The School District participates in the State's Secure Deposit Program (SDP), a multi-bank pledging pool. The SDP requires participating banks that accept public deposits in Georgia to operate under the policy and procedures of the program. The Georgia Office of State Treasurer (OST) sets the collateral requirements and pledging level for each covered depository. There are four tiers of collateralization levels specifying percentages of eligible securities to secure covered

BAKER BOARD OF EDUCATION  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018

EXHIBIT "H"

deposits: 25%, 50%, 75%, and 110%. The SDP also provides for collateral levels to be increased to an amount of up to 125% if economic or financial conditions warrant. The program lists the type of eligible collateral. The OST approved authorized custodians.

In accordance with the SDP, if a covered depository defaults, losses to public depositors are first satisfied with any applicable insurance, followed by demands of payment under any letters of credit or sale of the covered depository's collateral. If necessary, any remaining losses are to be satisfied by assessments made against the other participating covered depositories.

**NOTE 5: CAPITAL ASSETS**

The following is a summary of changes in the capital assets for governmental activities during the fiscal year:

	Balances <u>July 1, 2017</u>	Increases	Decreases	Balances <u>June 30, 2018</u>
Governmental Activities				
Capital Assets, Not Being Depreciated:				
Land	\$ 82,372.24	\$ -	\$ -	\$ 82,372.24
Construction in Progress	489,502.75	416,178.81	-	905,681.56
Total Capital Assets Not Being Depreciated	<u>571,874.99</u>	<u>416,178.81</u>	<u>-</u>	<u>988,053.80</u>
Capital Assets Being Depreciated				
Buildings and Improvements	9,099,064.60	18,669.82	-	9,117,734.42
Equipment	1,246,357.54	85,815.00	31,601.00	1,300,571.54
Less Accumulated Depreciation for:				
Buildings and Improvements	2,991,651.78	228,869.03	-	3,220,520.81
Equipment	674,559.96	85,971.84	3,950.12	756,581.68
Total Capital Assets, Being Depreciated, Net	<u>6,679,210.40</u>	<u>(210,356.05)</u>	<u>27,650.88</u>	<u>6,441,203.47</u>
Governmental Activity Capital Assets - Net	<u>\$ 7,251,085.39</u>	<u>\$ 205,822.76</u>	<u>\$ 27,650.88</u>	<u>\$ 7,429,257.27</u>

Current year depreciation expense by function is as follows:

Instruction		\$ 213,741.63
Support Services		
School Administration	\$ 18,022.90	
Maintenance and Operation of Plant	3,462.70	
Student Transportation Services	79,613.64	101,099.24
		<u>\$ 314,840.87</u>

**NOTE 6: LONG-TERM LIABILITIES**

The changes in long-term liabilities during the fiscal year for governmental activities were as follows:

	Governmental Activities				
	Balance <u>July 1, 2017</u>	Additions	Deductions	Balance <u>June 30, 2018</u>	Due Within <u>One Year</u>
Capital Leases	\$ 128,000.67	\$ 60,450.00	\$ 92,066.03	\$ 96,384.64	\$ 72,456.53

**CAPITAL LEASES**

The School District has acquired buses under the provisions of various long-term lease agreements classified as capital leases for accounting purposes because they provide for a bargain purchase option or a transfer of ownership by the end of the lease term.

The following assets were acquired through capital leases and are reflected in the capital asset note at fiscal year-end:

	Governmental Activities
Equipment	\$ 314,304.00
Less: Accumulated Depreciation	73,156.39
	\$ 241,147.61

During the current fiscal year, the School District entered into a lease agreement as lessee for financing the acquisition of a bus at a cost of \$60,450.00 with a down payment of \$29,000.00. This lease qualifies as a capital lease for accounting purposes, and, therefore, has been recorded at the present value of the future minimum lease payments as of the date of inception.

Capital leases currently outstanding are as follows:

Purpose	Interest Rates	Issue Date	Maturity Date	Amount Issued	Amount Outstanding
School Buses	2.96%	6/15/2015	10/1/2018	\$ 253,854.00	\$ 64,934.64
School Bus	2.96%	1/19/2018	1/19/2022	60,450.00	31,450.00
				\$ 314,304.00	\$ 96,384.64

The following is a schedule of total capital lease payments:

Fiscal Year Ended June 30:	Principal	Interest
2019	\$ 72,456.53	\$ 2,854.91
2020	7,744.54	708.27
2021	7,973.78	479.03
2022	8,209.79	243.02
Total Principal and Interest	\$ 96,384.64	\$ 4,285.23

**NOTE 7: RISK MANAGEMENT**

**INSURANCE**

**Commercial Insurance**

The School District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors or omissions; job related illness or injuries to employees; and natural disasters. Except as describe below, the School District carries commercial insurance for these risks. Settled claims resulting from these insured risks have not exceed commercial insurance coverage in any of the past three fiscal years.



**WORKERS' COMPENSATION**

**Georgia Education Workers' Compensation Trust**

The School District participates in the Georgia Education Workers' Compensation Trust (the Trust), a public entity risk pool organized on December 1, 1991, to develop, implement and administer a program of workers' compensation self-insurance for its member organizations. The School District pays an annual premium to the Trust for its general workers' compensation insurance coverage. Specific excess of loss insurance coverage is provided through an agreement by the Trust with the Safety National Casualty Company to provide coverage for potential losses sustained by the Trust in excess of \$1.0 million loss per occurrence, up to the statutory limit. Employers' Liability insurance coverage is also provided with limits of \$2.0 million. The Trust covers the first \$1.0 million of each Employers Liability claim with Safety National providing additional Employers Liability limits up to a \$2.0 million per occurrence maximum. Safety National Casualty Company also provides \$2.0 million in aggregate coverage to the Trust, attaching at 110% of the loss fund and based on the Fund's annual normal premium.

**UNEMPLOYMENT COMPENSATION**

The School District is self-insured with regard to unemployment compensation claims. The School District accounts for claims within the general fund with expenses/expenditures and liability being reported when it is probable that a loss has occurred, and the amount of that loss can be reasonably estimated. The School District has not incurred any liabilities for unemployment compensation during the past two years.

**SURETY BOND**

The School District purchased surety bonds to provide additional insurance coverage as follows:

Position Covered	Amount
Superintendent	\$ 25,000.00
Principal	\$ 10,000.00

**NOTE 8: FUND BALANCE CLASSIFICATION DETAILS**

The School District's financial statements include the following amounts presented in the aggregate at June 30, 2018:

Nonspendable		
Inventories		\$ 4,228.38
Restricted		
Continuation of Federal Programs	\$ 21,586.30	
Capital Projects	70,721.40	92,307.70
Unassigned		2,933,146.10
Fund Balance, June 30, 2018		\$ 3,029,682.18

When multiple categories of fund balance are available for expenditure, the School District will start with the most restricted category and spend those funds first before moving down to the next category with available funds.

**NOTE 9: SIGNIFICANT COMMITMENTS**

**COMMITMENTS UNDER CONSTRUCTION CONTRACTS**

The following is an analysis of significant outstanding construction or renovation contracts executed by the School District as of June 30, 2018:

Project	Unearned Executed Contracts (1)	Payments through June 30, 2018 (2)
Track and Field Construction	\$ <u>10,332.25</u>	\$ <u>892,602.75</u>

- (1) The amounts described are not reflected in the basic financial statements.
- (2) Payments include contracts and retainages payable at year-end.

**NOTE 10: SIGNIFICANT CONTINGENT LIABILITIES**

**FEDERAL GRANTS**

Amounts received or receivable principally from the Federal government are subject to audit and review by grantor agencies. This could result in requests for reimbursement to the grantor agency for any costs which are disallowed under grant terms. Any disallowances resulting from the grantor audit may become a liability of the School District. However, the School District believes that such disallowances, if any, will be immaterial to its overall financial position.

**LITIGATION**

The School District is a defendant in various legal proceedings pertaining to matters incidental to the performance of routine School District operations. The ultimate disposition of these proceedings is not presently determinable, but is not believed to have a material adverse effect on the financial condition of the School District.

**NOTE 11: OTHER POST-EMPLOYMENT BENEFITS (OPEB)**

**GEORGIA SCHOOL PERSONNEL POST-EMPLOYMENT HEALTH BENEFIT FUND**

**Plan Description:** Certified teachers and non-certified public school employees of the School District as defined in §20-2-875 of the Official Code of Georgia Annotated (O.C.G.A.) are provided OPEB through the School OPEB Fund - a cost-sharing multiple-employer defined benefit postemployment healthcare plan, reported as an employee trust fund and administered by a Board of Community Health (Board). Title 20 of the O.C.G.A. assigns the authority to establish and amend the benefit terms of the group health plan to the Board.

**Benefits Provided:** The School OPEB Fund provides healthcare benefits for retirees and their dependents due under the group health plan for public school teachers, including librarians, other certified employees of public schools, regional educational service agencies and non-certified public school employees. Retiree medical eligibility is attained when an employee retires and is immediately eligible to draw a retirement annuity from Employees' Retirement System (ERS), Georgia Judicial Retirement System (JRS), Legislative Retirement System (LRS), Teachers Retirement System (TRS) or Public School Employees Retirement System (PSERS). If elected, dependent coverage starts on the same day as retiree coverage. Medicare-eligible retirees are offered Standard and Premium Medicare Advantage plan options. Non-Medicare eligible retiree plan options include Health Reimbursement Arrangement (HRA), Health Maintenance Organization (HMO) and a High Deductible Health Plan (HDHP). The School OPEB Fund also pays for administrative expenses of the fund. By law, no other use of the assets of the School OPEB Fund is permitted.

BAKER BOARD OF EDUCATION  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 JUNE 30, 2018

EXHIBIT "H"

**Contributions:** As established by the Board, the School OPEB Fund is substantially funded on a pay-as-you-go basis; that is, annual cost of providing benefits will be financed in the same year as claims occur. Contributions to the School OPEB Fund from the School District were \$132,175.00 for the year ended June 30, 2018. Active employees are not required to contribute to the School OPEB Fund.

***OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB***

At June 30, 2018, the School District reported a liability of \$4,581,551.00 for its proportionate share of the net OPEB liability. The net OPEB liability was measured as of June 30, 2017. The total OPEB liability used to calculate the net OPEB liability was based on an actuarial valuation as of June 30, 2016. An expected total OPEB liability as of June 30, 2017 was determined using standard roll-forward techniques. The School District's proportion of the net OPEB liability was actuarially determined based on employer contributions during the fiscal year ended June 30, 2017. At June 30, 2017, the School District's proportion was 0.032609% which was an increase of 0.002467% from its proportion measured as of June 30, 2016.

For the year ended June 30, 2018, the School District recognized OPEB expense of \$322,097.00. At June 30, 2018, the School District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	OPEB	
	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes of assumptions	\$ -	\$ 348,874.00
Net difference between projected and actual earnings on OPEB plan investments	1,340.00	-
Changes in proportion and differences between School District contributions and proportionate share of contributions	309,882.00	-
School District contributions subsequent to the measurement date	132,175.00	-
Total	\$ 443,397.00	\$ 348,874.00

School District contributions subsequent to the measurement date of \$132,175.00 are reported as deferred outflows of resources and will be recognized as a reduction of the net OPEB liability in the year ended June 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year Ended June 30:	OPEB
2019	\$ (6,678.00)
2020	\$ (6,678.00)
2021	\$ (6,678.00)
2022	\$ (6,678.00)
2023	\$ (7,013.00)
2024	\$ (3,927.00)

BAKER BOARD OF EDUCATION  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 JUNE 30, 2018

EXHIBIT "H"

**Actuarial assumptions:** The total OPEB liability as of June 30, 2017 was determined by an actuarial valuation as of June 30, 2016 using the following actuarial assumptions and other inputs, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2017:

**OPEB:**

Inflation	2.75%
Salary increases	
ERS	3.25% – 7.00%, average, including inflation
JRS	4.50%, including inflation
LRS	None
TRS	3.25 – 9.00%, including inflation
PSERS	N/A
Long-term expected rate of return	3.88%, compounded annually, net of investment expense, and including inflation
Healthcare cost trend rate	
Pre-Medicare Eligible	7.75%
Medicare Eligible	5.75%
Ultimate trend rate	
Pre-Medicare Eligible	5.00%
Medicare Eligible	5.00%
Year of Ultimate trend rate	2022

Mortality rates were based on the RP-2000 Combined Mortality Table for Males or Females, as appropriate, with adjustments for mortality improvements based on Scale BB as follows:

- For ERS, JRS, and LRS members: The RP-2000 Combined Mortality Table projected to 2025 with projection scale BB and set forward 2 years for both males and females is used for the period after service retirement and for dependent beneficiaries. The RP-2000 Disabled Mortality Table projected to 2025 with projection scale BB and set back 7 years for males and set forward 3 years for females is used for the period after disability retirement.
- For TRS members: The RP-2000 White Collar Mortality Table projected to 2025 with projection scale BB (set forward 1 year for males) is used for death after service retirement and beneficiaries. The RP-2000 Disabled Mortality Table projected to 2025 with projection scale BB (set forward two years for males and four years for females) is used for death after disability retirement.
- For PSERS members: The RP-2000 Blue-Collar Mortality Table projected to 2025 with projection scale BB (set forward 3 years for males and 2 years for females) is used for the period after service retirement and for beneficiaries of deceased members. The RP-2000 Disabled Mortality Table projected to 2025 with projection scale BB (set forward 5 years for both males and females) is used for the period after disability retirement.

The actuarial assumptions used in the June 30, 2016 valuation were based on the results of an actuarial experience study for the pension systems, which covered the five-year period ending June 30, 2014.

BAKER BOARD OF EDUCATION  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 JUNE 30, 2018

EXHIBIT "H"

Projection of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculation.

Additionally, there was a change of assumption that affected measurement of the total OPEB liability since the prior measurement date. The methodology used to determine employee and retiree participation in the School OPEB Fund is based on their current or last employer payroll location. Current and former employees of public school districts, libraries, regional educational service agencies and community colleges are allocated to the School OPEB Fund irrespective of retirement system affiliation. In addition, the discount rate increased from 3.07% to 3.58%.

The long-term expected rate of return on OPEB plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected nominal returns, net of investment expense and the assumed rate of inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return*</u>
Local Government Investment Pool	100.00%	1.13%

\* Rate shown is net of the 2.75% assumed rate of inflation

**Discount rate:** In order to measure the total OPEB liability for the School OPEB Fund, a single equivalent interest rate of 3.58% was used as the discount rate. This is comprised mainly of the yield or index rate for 20 year tax-exempt general obligation municipal bonds with an average rating of AA or higher (3.56% per the Bond Buyers Index). The projection of cash flows used to determine the discount rate assumed that contributions from members and from the employer will be made at the current level as averaged over the last five years, adjusted for annual projected changes in headcount. Projected future benefit payments for all current plan members were projected through 2115. Based on these assumptions, the OPEB plan's fiduciary net position was projected to be available to make OPEB payments for inactive employees through year 2029. Therefore, the calculated discount rate of 3.58% was applied to all periods of projected benefit payments to determine the total OPEB liability.

**Sensitivity of the School District's proportionate share of the net OPEB liability to changes in the discount rate:** The following presents the School District's proportionate share of the net OPEB liability calculated using the discount rate of 3.58%, as well as what the District's proportionate share of the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.58%) or 1 percentage-point higher (4.58%) than the current discount rate:

	<u>1% Decrease (2.58%)</u>	<u>Current Discount Rate (3.58%)</u>	<u>1% Increase (4.58%)</u>
Net OPEB Liability	\$ 5,439,771.00	\$ 4,581,551.00	\$ 3,904,242.00

**Sensitivity of the School District's proportionate share of the net OPEB liability to changes in the healthcare cost trend rates:** The following presents the School District's proportionate share of the net OPEB liability, as well as what the School District's proportionate share of the net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

	1% Decrease	Current Healthcare Cost Trend Rate	1% Increase
Net OPEB Liability	\$ 3,797,584.00	\$ 4,581,551.00	\$ 5,602,275.00

**OPEB plan fiduciary net position:** Detailed information about the OPEB plan's fiduciary net position is available in the Comprehensive Annual Financial Report (CAFR) which is publicly available at <https://sao.georgia.gov/comprehensive-annual-financial-reports>.

**NOTE 12: RETIREMENT PLANS**

The School District participates in various retirement plans administered by the State of Georgia, as further explained below.

**TEACHERS RETIREMENT SYSTEM OF GEORGIA (TRS)**

**Plan Description:** All teachers of the School District as defined in O.C.G.A §47-3-60 and certain other support personnel as defined by O.C.G.A. §47-3-63 are provided a pension through the Teachers Retirement System of Georgia (TRS). TRS, a cost-sharing multiple-employer defined benefit pension plan, is administered by the TRS Board of Trustees (TRS Board). Title 47 of the O.C.G.A. assigns the authority to establish and amend the benefit provisions to the State Legislature. The Teachers Retirement System of Georgia issues a publicly available separate financial report that can be obtained at [www.trsga.com/publications](http://www.trsga.com/publications).

**Benefits Provided:** TRS provides service retirement, disability retirement, and death benefits. Normal retirement benefits are determined as 2% of the average of the employee's two highest paid consecutive years of service, multiplied by the number of years of creditable service up to 40 years. An employee is eligible for normal service retirement after 30 years of creditable service, regardless of age, or after 10 years of service and attainment of age 60. Ten years of service is required for disability and death benefits eligibility. Disability benefits are based on the employee's creditable service and compensation up to the time of disability. Death benefits equal the amount that would be payable to the employee's beneficiary had the employee retired on the date of death. Death benefits are based on the employee's creditable service and compensation up to the date of death.

**Contributions:** Per Title 47 of the O.C.G.A., contribution requirements of active employees and participating employers, as actuarially determined, are established and may be amended by the TRS Board. Pursuant to O.C.G.A. §47-3-63, the employer contributions for certain full-time public school support personnel are funded on behalf of the employer by the State of Georgia. Contributions are expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. Employees were required to contribute 6% of their annual pay during fiscal year 2018. The School District's contractually required contribution rate for the year ended June 30, 2018 was 16.81% of annual School District payroll, of which 16.54% of payroll was required from the School District and 0.27% of payroll was required from the State. For the current fiscal year, employer contributions to the pension plan were \$322,609.00 and \$5,599.59 from the School District and the State, respectively.

**PUBLIC SCHOOL EMPLOYEES RETIREMENT SYSTEM (PSERS)**

**Plan description:** PSERS is a cost-sharing multiple-employer defined benefit pension plan established by the Georgia General Assembly in 1969 for the purpose of providing retirement allowances for public school employees who are not eligible for membership in the Teachers Retirement System of Georgia. The ERS Board of Trustees, plus two additional trustees, administers PSERS. Title 47 of the O.C.G.A. assigns the authority to establish and amend the benefit provisions to the State Legislature. PSERS issues a publicly available financial report that can be obtained at [www.ers.ga.gov/formspubs/formspubs](http://www.ers.ga.gov/formspubs/formspubs).

**Benefits provided:** A member may retire and elect to receive normal monthly retirement benefits after completion of ten years of creditable service and attainment of age 65. A member may choose to receive reduced benefits after age 60 and upon completion of ten years of service.

Upon retirement, the member will receive a monthly benefit of \$14.75, multiplied by the number of years of creditable service. Death and disability benefits are also available through PSERS. Additionally, PSERS may make periodic cost-of-living adjustments to the monthly benefits. Upon termination of employment, member contributions with accumulated interest are refundable upon request by the member. However, if an otherwise vested member terminates and withdraws his/her member contribution, the member forfeits all rights to retirement benefits.

**Contributions:** The general assembly makes an annual appropriation to cover the employer contribution to PSERS on behalf of local school employees (bus drivers, cafeteria workers, and maintenance staff). The annual employer contribution required by statute is actuarially determined and paid directly to PSERS by the State Treasurer in accordance with O.C.G.A. §47-4-29(a) and 60(b). Contributions are expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

Individuals who became members prior to July 1, 2012 contribute \$4 per month for nine months each fiscal year. Individuals who became members on or after July 1, 2012 contribute \$10 per month for nine months each fiscal year. The State of Georgia, although not the employer of PSERS members, is required by statute to make employer contributions actuarially determined and approved and certified by the PSERS Board of Trustees. The current fiscal year contribution was \$10,152.00.

***Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions***

At June 30, 2018, the School District reported a liability of \$3,264,695.00 for its proportionate share of the net pension liability for TRS.

The TRS net pension liability reflected a reduction for support provided to the School District by the State of Georgia for certain public school support personnel. The amount recognized by the School District as its proportionate share of the net pension liability, the related State of Georgia support, and the total portion of the net pension liability that was associated with the School District were as follows:

School District's proportionate share of the net pension liability	\$	3,264,695.00
State of Georgia's proportionate share of the net pension liability associated with the School District		13,753.00
Total	\$	3,278,448.00

The net pension liability for TRS was measured as of June 30, 2017. The total pension liability used to calculate the net pension liability was based on an actuarial valuation as of June 30, 2016. An expected total pension liability as of June 30, 2017 was determined using standard roll-forward techniques. The School District's proportion of the net pension liability was based on contributions to TRS during the fiscal year ended June 30, 2017.

BAKER BOARD OF EDUCATION  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 JUNE 30, 2018

EXHIBIT "H"

At June 30, 2017, the School District's TRS proportion was 0.017566% which was a decrease of 0.000007% from its proportion measured as of June 30, 2016.

At June 30, 2018, the School District did not have a PSERS liability for a proportionate share of the net pension liability because of a Special Funding Situation with the State of Georgia, which is responsible for the net pension liability of the plan. The amount of the State's proportionate share of the net pension liability associated with the School District is \$61,265.00.

The PSERS net pension liability was measured as of June 30, 2017. The total pension liability used to calculate the net pension liability was based on an actuarial valuation as of June 30, 2016. An expected total pension liability as of June 30, 2017 was determined using standard roll-forward techniques. The State's proportion of the net pension liability associated with the School District was based on actuarially determined contributions paid by the State during the fiscal year ended June 30, 2017.

For the year ended June 30, 2018, the School District recognized pension expense of \$355,125.00 for TRS and \$12,347.00 for PSERS and revenue of \$3,568.00 for TRS and \$12,347.00 for PSERS. The revenue is support provided by the State of Georgia. For TRS the State of Georgia support is provided only for certain support personnel.

At June 30, 2018, the School District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	TRS	
	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 122,120.00	\$ 12,321.00
Changes of assumptions	71,566.00	-
Net difference between projected and actual earnings on pension plan investments	-	22,467.00
Changes in proportion and differences between School District contributions and proportionate share of contributions	89,811.00	58,075.00
School District contributions subsequent to the measurement date	322,609.00	-
Total	\$ 606,106.00	\$ 92,863.00



BAKER BOARD OF EDUCATION  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 JUNE 30, 2018

EXHIBIT "H"

The School District contributions subsequent to the measurement date of \$322,609.00 for TRS are reported as deferred outflows of resources and will be recognized as a reduction of the net pension liability in the year ended June 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended June 30:	TRS
2019	\$ (27,225.00)
2020	\$ 190,664.00
2021	\$ 106,147.00
2022	\$ (80,903.00)
2023	\$ 1,951.00

**Actuarial assumptions:** The total pension liability as of June 30, 2017 was determined by an actuarial valuation as of June 30, 2016, using the following actuarial assumptions, applied to all periods included in the measurement:

**Teachers Retirement System:**

Inflation	2.75%
Salary increases	3.25% – 9.00%, average, including inflation
Investment rate of return	7.50%, net of pension plan investment expense, including inflation

Post-retirement mortality rates were based on the RP-2000 White Collar Mortality Table with future mortality improvement projected to 2025 with the Society of Actuaries' projection scale BB (set forward one year for males) for service requirements and dependent beneficiaries. The RP-2000 Disabled Mortality table with future mortality improvement projected to 2025 with Society of Actuaries' projection scale BB (set forward two years for males and four years for females) was used for the death after disability retirement. Rates of mortality in active service were based on the RP-2000 Employee Mortality Table projected to 2025 with projection scale BB.

The actuarial assumptions used in the June 30, 2016 valuation were based on the results of an actuarial experience study for the period July 1, 2009 – June 30, 2014.

**Public School Employees Retirement System:**

Inflation	2.75%
Salary increases	N/A
Investment rate of return	7.50%, net of pension plan investment expense, including inflation

Post-retirement mortality rates were based on the RP-2000 Blue-Collar Mortality Table projected to 2025 with projection scale BB (set forward 3 years for males and 2 years for females) for the period after service retirements and for dependent beneficiaries. The RP-2000 Disabled Mortality projected to 2025 with projection scale BB (set forward 5 years for both males and females) was used for death after disability retirement. There is a margin for future mortality improvement in the tables used by the System. Based on the results of the most recent experience study adopted by the Board on December 17, 2015, the numbers of expected future deaths are 9-11% less than the actual number of deaths that occurred during the study period for healthy retirees and 9-11% less than expected under the selected table for disabled retirees. Rates of mortality in active service were based on the RP-2000 Employee Mortality Table projected to 2025 with projection scale BB.

BAKER BOARD OF EDUCATION  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 JUNE 30, 2018

EXHIBIT "H"

The actuarial assumptions used in the June 30, 2016 valuation were based on the results of an actuarial experience study for the period July 1, 2009 – June 30, 2014.

The long-term expected rate of return on TRS and PSERS pension plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset class	TRS Target allocation	PSERS Target allocation	Long-term expected real rate of return*
Fixed income	30.00%	30.00%	(0.50)%
Domestic large stocks	39.80%	37.20%	9.00%
Domestic mid stocks	3.70%	3.40%	12.00%
Domestic small stocks	1.50%	1.40%	13.50%
International developed market stocks	19.40%	17.80%	8.00%
International emerging market stocks	5.60%	5.20%	12.00%
Alternative	-	5.00%	10.50%
Total	100.00%	100.00%	

\* Rates shown are net of the 2.75% assumed rate of inflation

**Discount rate:** The discount rate used to measure the total TRS and PSERS pension liability was 7.50%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer and nonemployer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the TRS and PSERS pension plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**Sensitivity of the School District’s proportionate share of the net pension liability to changes in the discount rate:** The following presents the School District’s proportionate share of the net pension liability calculated using the discount rate of 7.50%, as well as what the School District’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.50%) or 1-percentage-point higher (8.50%) than the current rate:

Teachers Retirement System:	1% Decrease (6.50%)	Current Discount Rate (7.50%)	1% Increase (8.50%)
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School District’s proportionate share of the net pension liability	\$ 5,439,771.00	\$ 4,581,551.00	\$ 3,904,242.00
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**Pension plan fiduciary net position:** Detailed information about the pension plan’s fiduciary net position is available in the separately issued TRS and PSERS financial report which is publicly available at [www.trsga.com/publications](http://www.trsga.com/publications) and [www.ers.ga.gov/formspubs/formspubs.html](http://www.ers.ga.gov/formspubs/formspubs.html).

BAKER BOARD OF EDUCATION  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
JUNE 30, 2018

EXHIBIT "H"

**NOTE 13: RESTATEMENT OF PRIOR YEAR NET POSITION**

For fiscal year 2018, the School District made prior period adjustments due to the adoption of GASB Statement No. 75, as described in "New Accounting Pronouncements", which require the restatement of the June 30, 2017, net position in Governmental Activities. The result is a decrease in net position at July 1, 2017 of \$4,297,106.00. This change is in accordance with generally accepted accounting procedures.

Net Position, July 1, 2017 as previously reported	\$ 7,421,854.24
Prior Period Adjustment - Implementation of GASB No. 75: Net OPEB Liability (measurement date)	(4,467,131.00)
Deferred Outflows - School District's Contributions made during fiscal year 2017	<u>170,025.00</u>
Net Position, July 1, 2017, as restated	<u>\$ 3,124,748.24</u>

**NOTE 14: SUBSEQUENT EVENTS**

During October 2018, Hurricane Michael occurred causing damage to buildings and equipment.

In December 2019, a strain of coronavirus (COVID-19) began to spread worldwide, resulting in a severe impact on the United States economy in March 2020. The spread of COVID-19 has had a negative impact on virtually all businesses and individuals which comprise the tax base of all levels of government. The extent of this impact is uncertain but is expected to have negative results on financial operations; however, the impact cannot be reasonably estimated at this time.

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BAKER COUNTY BOARD OF EDUCATION  
 REQUIRED SUPPLEMENTARY INFORMATION  
 SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY  
 TEACHERS RETIREMENT SYSTEM OF GEORGIA  
 FOR THE YEAR ENDED JUNE 30

SCHEDULE "1"

Year Ended	School District's proportion of the net pension liability	School District's proportionate share of the net pension liability	State of Georgia's proportionate share of the net pension liability associated with the School District	Total	School District's covered payroll	School District's proportionate share of the net pension liability as a percentage of its covered payroll	Plan fiduciary net position as a percentage of the total pension liability
2018	0.017566%	\$ 3,264,695.00	\$ 13,753.00	\$ 3,278,448.00	\$ 2,024,988.28	161.22%	79.33%

BAKER COUNTY BOARD OF EDUCATION  
 REQUIRED SUPPLEMENTARY INFORMATION  
 SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY  
 PUBLIC SCHOOLS EMPLOYEES RETIREMENT SYSTEM OF GEORGIA  
 FOR THE YEAR ENDED JUNE 30

SCHEDULE "2"

<u>Year Ended</u>	<u>School District's proportion of the net pension liability</u>	<u>School District's proportionate share of the net pension liability</u>	<u>State of Georgia's proportionate share of the net pension liability associated with the School District</u>	<u>Total</u>	<u>School District's covered payroll</u>	<u>School District's proportionate share of the net pension liability as a percentage of its covered payroll</u>	<u>Plan fiduciary net position as a percentage of the total pension liability</u>
2018	0.00%	\$ -	\$ 61,265.00	\$ 61,265.00	\$ 212,907.67	N/A	85.69%

BAKER COUNTY BOARD OF EDUCATION  
 REQUIRED SUPPLEMENTARY INFORMATION  
 SCHEDULE OF PROPORTIONATE SHARE OF THE NET OPEB LIABILITY  
 SCHOOL OPEB FUND  
 FOR THE YEAR ENDED JUNE 30

SCHEDULE "3"

Year Ended	School District's proportion of the net OPEB liability	School District's proportionate share of the net OPEB liability	State of Georgia's proportionate share of the net OPEB liability associated with the School District	Total	School District's covered-employee payroll	School District's proportionate share of the net OPEB liability as a percentage of its covered- employee payroll	Plan fiduciary net position as a percentage of the total OPEB liability
2018	0.032609%	\$ 4,581,551.00	\$ -	\$ 4,581,551.00	\$ 1,725,372.62	265.54%	1.61%

BAKER COUNTY BOARD OF EDUCATION  
 REQUIRED SUPPLEMENTARY INFORMATION  
 SCHEDULE OF CONTRIBUTIONS  
 TEACHERS RETIREMENT SYSTEM OF GEORGIA  
 FOR THE YEAR ENDED JUNE 30

SCHEDULE "4"

<u>Year Ended</u>	<u>Contractually required contribution</u>	<u>Contributions in relation to the contractually required contribution</u>	<u>Contribution deficiency (excess)</u>	<u>School District's covered payroll</u>	<u>Contribution as a percentage of covered payroll</u>
2018	\$ 322,609.00	\$ 322,609.00	\$ -	\$ 1,950,535.80	16.54%



BAKER COUNTY BOARD OF EDUCATION  
 REQUIRED SUPPLEMENTARY INFORMATION  
 SCHEDULE OF CONTRIBUTIONS  
 SCHOOL OPEB FUND  
 FOR THE YEAR ENDED JUNE 30

SCHEDULE "5"

Year Ended	Contractually required contribution	Contributions in relation to the contractually required contribution	Contribution deficiency (excess)	School District's covered-employee payroll	Contribution as a percentage of covered- employee payroll
2018	\$ 132,175.00	\$ 132,175.00	\$ -	\$ 1,761,002.40	7.51%

**Teachers Retirement System**

**Changes of assumptions:** In 2010 and later, the expectation of retired life mortality was changed to the RP 2000 Mortality Tables rather than the 1994 Group Annuity Mortality Table, which was used prior to 2010. In 2010, rates of withdrawal, retirement, disability and mortality were adjusted to more closely reflect actual experience. In 2010, assumed rates of salary increase were adjusted to more closely reflect actual and anticipated experience.

On November 18, 2015, the Board adopted recommended changes to the economic and demographic assumptions utilized by the System. Primary among the changes were the updates to rates of mortality, retirement, disability, withdrawal and salary increases. The expectation of retired life mortality was changed to RP 2000 White Collar Mortality Table with future mortality improvement projected to 2025 with the Society of Actuaries' projection scale BB (set forward one year for males).

**Public School Employees Retirement System**

**Changes of assumptions:** In 2010 and later, the expectation of retired life mortality was changed to the RP 2000 Mortality Tables rather than the 1994 Group Annuity Mortality Table, which was used prior to 2010. In 2010, rates of withdrawal, retirement, disability and mortality were adjusted to more closely reflect actual experience.

On December 17, 2015, the Board adopted recommended changes to the economic and demographic assumptions utilized by the System. Primary among the changes were the updates to rates of mortality, retirement and withdrawal. The expectation of retired life mortality was changed to the RP 2000 Blue Collar Mortality Table projected to 2025 with projection scale BB (set forward 3 years for males and 2 years for females).

**School OPEB Fund**

**Changes of benefit terms:** In June 30, 2010 actuarial valuation, there was a change of benefit terms to require Medicare-eligible recipients to enroll in a Medicare Advantage plan to receive the State subsidy.

**Changes in assumptions:** In the revised June 30, 2017 actuarial valuation, there was a change relating to employee allocation. Employees were previously allocated based on their Retirement System membership, and currently employees are allocated based on their current employer payroll location. Additionally, there were changes to the discount rate and an increase in the investment rate of return due to a longer-term investment strategy.

In the June 30, 2015 actuarial valuation, decremental and underlying inflation assumptions were changed to reflect the Retirement Systems' experience studies.

In the June 30, 2012 actuarial valuation, a data audit was performed and data collection procedures and assumptions were changed.

BAKER COUNTY BOARD OF EDUCATION  
 GENERAL FUND  
 SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
 BUDGET AND ACTUAL  
 YEAR ENDED JUNE 30, 2018

SCHEDULE "7"

	NONAPPROPRIATED BUDGETS		ACTUAL AMOUNTS	VARIANCE OVER/UNDER
	ORIGINAL (1)	FINAL (1)		
<b>REVENUES</b>				
Property Taxes	\$ 2,237,486.37	\$ 2,237,486.37	\$ 2,361,750.24	\$ 124,263.87
Sales Taxes	-	-	6,105.77	6,105.77
State Funds	1,693,229.00	1,693,229.00	2,038,769.40	345,540.40
Federal Funds	726,057.00	726,057.00	512,007.84	(214,049.16)
Charges for Services	-	-	18,388.04	18,388.04
Investment Earnings	-	-	18.66	18.66
Miscellaneous	109,520.00	109,520.00	134,617.64	25,097.64
<b>Total Revenues</b>	<b>4,766,292.37</b>	<b>4,766,292.37</b>	<b>5,071,657.59</b>	<b>305,365.22</b>
<b>EXPENDITURES</b>				
Current				
Instruction	2,393,833.88	2,500,994.56	2,494,834.27	6,160.29
Support Services				
Pupil Services	195,294.34	218,954.34	153,833.05	65,121.29
Improvement of Instructional Services	57,193.92	64,945.20	32,608.27	32,336.93
Educational Media Services	108,152.36	108,152.36	133,662.67	(25,510.31)
General Administration	497,924.28	505,765.28	312,404.01	193,361.27
School Administration	244,420.35	244,420.35	262,512.93	(18,092.58)
Business Administration	165,579.04	165,579.04	217,474.35	(51,895.31)
Maintenance and Operation of Plant	550,535.47	550,535.47	485,878.06	64,657.41
Student Transportation Services	282,303.85	282,303.85	399,027.61	(116,723.76)
Central Support Services	-	-	1,538.94	(1,538.94)
Other Support Services	-	-	6,033.01	(6,033.01)
Enterprise Operations	-	-	48,896.91	(48,896.91)
Food Services Operation	285,841.24	285,841.24	213,289.27	72,551.97
Capital Outlay	-	-	403,100.00	(403,100.00)
Debt Service	-	-	29,000.00	(29,000.00)
<b>Total Expenditures</b>	<b>4,781,078.73</b>	<b>4,927,491.69</b>	<b>5,194,093.35</b>	<b>(266,601.66)</b>
Excess of Revenues over (under) Expenditures	(14,786.36)	(161,199.32)	(122,435.76)	38,763.56
<b>OTHER FINANCING SOURCES</b>				
Other Sources	-	-	60,450.00	60,450.00
<b>Net Change in Fund Balances</b>	<b>(14,786.36)</b>	<b>(161,199.32)</b>	<b>(61,985.76)</b>	<b>99,213.56</b>
Fund Balances - Beginning	2,960,371.79	2,960,371.79	3,020,946.54	60,574.75
<b>Fund Balances - Ending</b>	<b>\$ 2,945,585.43</b>	<b>\$ 2,799,172.47</b>	<b>\$ 2,958,960.78</b>	<b>\$ 159,788.31</b>

Notes to the Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual

- (1) Original and Final Budget amounts do not include the budgeted revenues or expenditures of the various principal accounts. The actual revenues and expenditures of the various principal accounts are \$50,774.06 and \$48,896.91, respectively.

The accompanying schedule of revenues, expenditures and changes in fund balances budget and actual is presented on the modified accrual basis of accounting which is the basis of accounting used in the presentation of the fund financial statements.

BAKER COUNTY BOARD OF EDUCATION  
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
 YEAR ENDED JUNE 30, 2018

SCHEDULE "8"

FUNDING AGENCY PROGRAM/GRANT	CFDA NUMBER	PASS- THROUGH ENTITY ID NUMBER	EXPENDITURES IN PERIOD
Agriculture, U. S. Department of			
Child Nutrition Cluster			
Pass-Through From Georgia Department of Education			
Food Services			
School Breakfast Program	10.553	18185GA324N1099	\$ 67,651.21
National School Lunch Program	10.555	18185GA324N1100	<u>146,826.20</u>
Total U. S. Department of Agriculture			<u>214,477.41</u>
Education, U. S. Department of			
Special Education Cluster			
Pass-Through From Georgia Department of Education			
Special Education			
Grants to States	84.027	H027A160073	21,884.37
Grants to States	84.027	H027A170073	<u>113,089.74</u>
Total Special Education Cluster			<u>134,974.11</u>
Other Programs			
Pass-Through From Georgia Department of Education			
Career and Technical Education - Basic Grants to States	84.048	V048A170010	8,028.78
Supporting Effective Instruction State Grant	84.367	S367A160001	6,761.07
Supporting Effective Instruction State Grants	84.367	S367A170001	43,923.22
Title I Grants to Local Educational Agencies	84.010	S010A160010	95,634.98
Title I Grants to Local Educational Agencies	84.010	S010A170010	<u>170,976.54</u>
Total Other Programs			<u>325,324.59</u>
Total U. S. Department of Education			<u>460,298.70</u>
Total Expenditures of Federal Awards			<u>\$ 674,776.11</u>

Notes to the Schedule of Expenditures of Federal Awards

Note 1. Basis of Presentation

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal award activity of the Baker County Board of Education (the "Board") under programs of the federal government for the year ended June 30, 2018. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Board, it is not intended to and does not present the financial position or changes in net position of the Board.

Note 2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. The Board has elected not to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

BAKER COUNTY BOARD OF EDUCATION  
SCHEDULE OF STATE REVENUE  
YEAR ENDED JUNE 30, 2018

SCHEDULE "9"

<u>AGENCY/FUNDING</u>	<u>GOVERNMENTAL FUND TYPE</u>
	<u>GENERAL FUND</u>
<b>GRANTS</b>	
Bright From the Start:	
Georgia Department of Early Care and Learning Pre-Kindergarten Program	\$ 104,191.55
Education, Georgia Department of	
Quality Basic Education	
Direct Instructional Cost	
Kindergarten Program	75,908.00
Kindergarten Program - Early Intervention Program	14,739.00
Primary Grades (1-3) Program	165,376.00
Primary Grades - Early Intervention (1-3) Program	32,629.00
Upper Elementary Grades (4-5) Program	62,262.00
Upper Elementary Grades - Early Intervention (4-5) Program	36,096.00
Middle School (6-8) Program	146,750.00
High School General Education (9-12) Program	127,768.00
Vocational Laboratory (9-12) Program	37,084.00
Students with Disabilities	230,549.00
Remedial Education Program	17,796.00
Alternative Education Program	10,363.00
Media Center Program	25,023.00
20 Days Additional Instruction	7,787.00
Staff and Professional Development	4,384.00
Principal Staff and Professional Development	431.00
Indirect Cost	
Central Administration	227,056.00
School Administration	144,473.00
Facility Maintenance and Operations	56,436.00
Mid-term Adjustment Hold-Harmless	7,097.00
Amended Formula Adjustment	(23,675.00)
Categorical Grants	
Pupil Transportation	
Regular	112,758.00
Nursing Services	45,000.00
Sparsity	333,878.00
Other State Programs	
Food Services	6,000.00
Teachers Retirement	5,599.59
Vocational Education	14,858.26
Office of the State Treasurer	
Public School Employees Retirement	10,152.00
	\$ 2,038,769.40

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BAKER COUNTY BOARD OF EDUCATION  
 SCHEDULE OF APPROVED LOCAL OPTION SALES TAX PROJECTS  
 YEAR ENDED JUNE 30, 2018

SCHEDULE "10"

PROJECT	ORIGINAL ESTIMATED COST (1)	CURRENT ESTIMATED COSTS (2)	AMOUNT EXPENDED IN CURRENT YEAR (3)	AMOUNT EXPENDED IN PRIOR YEARS (3)	TOTAL COMPLETION COST	EXCESS PROCEEDS NOT EXPENDED	ESTIMATED COMPLETION DATE
(i) Repairing, Improving, Adding to, renovating, extending, upgrading, and equipping school buildings, support facilities and athletic facilities in the Baker County School District useful or desirable in connection therewith, including acquiring any necessary property therefore, both real and personal;	\$ 910,000.00	\$ 962,641.38	\$ 442,841.13	\$ 519,800.25	\$ -	-	June 2021
(ii) Adding Classrooms;	15,000.00	15,000.00	-	-	-	-	June 2021
(iii) Acquiring transportation vehicles and maintenance vehicles and equipment;	45,000.00	45,000.00	4,506.06	-	-	-	June 2021
(iv) Acquiring and upgrading buses;	50,000.00	200,575.89	66,858.63	133,717.26	-	-	June 2021
(v) Acquiring technology, safety, and security equipment;	15,000.00	15,000.00	-	-	-	-	June 2021
(vi) Improving transportation facilities;	10,000.00	10,000.00	-	-	-	-	June 2021
(vii) And paying expenses incidental to accomplish the foregoing;	5,000.00	5,000.00	-	186.27	-	-	June 2021
(viii) Debt Principal and interest payments.	<u>350,000.00</u>	<u>350,000.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	June 2021
	<u>\$ 1,400,000.00</u>	<u>\$ 1,603,217.27</u>	<u>\$ 514,205.82</u>	<u>\$ 653,703.78</u>	<u>\$ -</u>	<u>\$ -</u>	

- (1) The School District's original cost estimate as specified in the resolution calling for the imposition of the Local Option Sales Tax.
- (2) The School District's current estimate of total cost for the projects. Includes all cost from project inception to completion.
- (3) The voters of Baker County approved the imposition of a 1% sales tax to fund the above projects and retire associated debt. Amounts expended for these projects may include sales tax proceeds, state, local property taxes and/or other funds over the life of the projects.

SECTION II

COMPLIANCE AND INTERNAL CONTROL REPORTS





# DEPARTMENT OF AUDITS AND ACCOUNTS

270 Washington Street, S.W., Suite 1-156  
Atlanta, Georgia 30334-8400

**Greg S. Griffin**  
STATE AUDITOR  
(404) 656-2174

## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Brian P. Kemp, Governor of Georgia  
Members of the General Assembly of the State of Georgia  
Members of the State Board of Education  
and  
Superintendent and Members of the  
Baker County Board of Education

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Baker County Board of Education (School District), as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements, and have issued our report thereon dated September 8, 2020. The report on governmental activities and governmental funds was qualified because the auditor was unable to obtain sufficient appropriate audit evidence regarding beginning net position and beginning fund balance.

### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School District's internal control. Accordingly, we do not express an opinion on the effectiveness of the School District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify a certain deficiency in internal control, described in the accompanying *Schedule of Findings and Questioned Costs* as item FS 2018-001, that we consider to be a material weakness.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## School District's Response to Findings

The School District's response to the findings identified in our audit is described in the accompanying *Schedule of Findings and Questioned Costs*. The School District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

## Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,



Greg S. Griffin  
State Auditor

September 8, 2020

SECTION III

AUDITEE'S RESPONSE TO PRIOR YEAR FINDINGS AND QUESTIONED COSTS

BAKER COUNTY BOARD OF EDUCATION  
AUDITEE'S RESPONSE  
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS  
YEAR ENDED JUNE 30, 2018

PRIOR YEAR FINANCIAL STATEMENT FINDINGS AND QUESTIONED COSTS

**2014-001 Failure to Adequately Maintain General Ledger**

**Control Category:** General Ledger  
**Internal Control Impact:** Material Weakness  
**Compliance Impact:** None

**Finding Status:** Partially Resolved

The Finance Director will ensure that all transactions are recorded on the ledger and documentation will be maintained to support these transactions. The Finance Director will also complete a review of the financial statements and complete the Final Analytical Checksheet to ensure transactions are recorded correctly starting with the fiscal year 2020 financial statements.

**2014-002 Inadequate Segregation of Duties - School Activity Accounts**

**Control Category:** Cash and Cash Equivalents  
Revenues/Receivables/Receipts  
Expenditures/Liabilities/Disbursements  
**Internal Control Impact:** Significant Deficiency  
**Compliance Impact:** None

**Finding Status:** Further Action Not Warranted

**2014-003 Inadequate Internal Control Procedures**

**Control Category:** Cash and Cash Equivalents  
Revenues/Receivables/Receipts  
**Internal Control Impact:** Material Weakness  
**Compliance Impact:** None

**Finding Status:** Unresolved

We will implement new policies and procedures to segregate the duties for the cash reconciliation process. The Finance Director will ensure that cash and receivable reconciliations are performed accurately and in a timely manner. These new procedures will be implemented during fiscal year 2020.

**2015-001 Failure to Adequately Maintain General Ledger**

**Control Category:** General Ledger  
**Internal Control Impact:** Material Weakness  
**Compliance Impact:** None

**Finding Status:** Partially Resolved

The Finance Director will ensure that all transactions are recorded on the ledger and documentation will be maintained to support these transactions. The Finance Director will also complete a review of the financial statements and complete the Final Analytical Checksheet to ensure transactions are recorded correctly starting with the fiscal year 2020 financial statements.

BAKER COUNTY BOARD OF EDUCATION  
 AUDITEE'S RESPONSE  
 SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS  
 YEAR ENDED JUNE 30, 2018

PRIOR YEAR FINANCIAL STATEMENT FINDINGS AND QUESTIONED COSTS

**2015-002                                      Inadequate Segregation of Duties - School Activity Accounts**  
**Control Category:**                      Cash and Cash Equivalents  
    Revenues/Receivables/Receipts  
    Expenditures/Liabilities/Disbursements  
**Internal Control Impact:**              Significant Deficiency  
**Compliance Impact:**                  None  
  
**Finding Status:**                          Further Action Not Warranted

**2015-003                                      Inadequate Internal Control Procedures**  
**Control Category:**                      Cash and Cash Equivalents  
    Revenues/Receivables/Receipts  
**Internal Control Impact:**              Material Weakness  
**Compliance Impact:**                  None  
  
**Finding Status:**                          Unresolved

We will implement new policies and procedures to segregate the duties for the cash reconciliation process. The Finance Director will ensure that cash and receivable reconciliations are performed accurately and in a timely manner. These new procedures will be implemented during fiscal year 2020.

PRIOR YEAR FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

**2015-004                                      Failure to Adequately Maintain Records Related to Federal Awards**  
**Compliance Requirement:**            Cash Management  
    Reporting  
**Internal Control Impact:**              Material Weakness  
**Compliance Impact:**                  Material Noncompliance  
**Federal Awarding Agency:**          U.S. Department of Agriculture  
**Pass-Through Entity:**                  Georgia Department of Education  
**CFDA Number and Title:**              10.553 and 10.555 Child Nutrition Cluster  
    84.027 and 84.173 Special Education Cluster  
**Federal Award Numbers:**              N/A  
  
**Finding Status:**                          Further Action Not Warranted.

SECTION IV

FINDINGS AND QUESTIONED COSTS

BAKER COUNTY BOARD OF EDUCATION  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED JUNE 30, 2018

**I SUMMARY OF AUDITOR'S RESULTS**

Financial Statements

Type of auditor's report issued:	
Aggregate Remaining Fund Information	Unmodified
Governmental Activities; General Fund; Capital Projects Fund;	Qualified
Internal control over financial reporting:	
▪ Material weakness identified?	Yes
▪ Significant deficiency identified?	None Reported
Noncompliance material to financial statements noted:	No

**II FINANCIAL STATEMENT FINDINGS AND QUESTIONED COSTS**

FS 2018-001	<u>Internal Control Procedures</u>
Control Categories:	Cash and Cash Equivalents Expenditures/Liabilities/Disbursements Capital Assets General Ledger
Internal Control Impact:	Material Weakness
Compliance Impact:	None
Repeat of Prior Year Finding:	2015-003, 2014-003

Description:

The accounting procedures of the School District were insufficient to provide adequate internal controls over several control categories.

Criteria:

The School District's management is responsible for designing and maintaining internal controls that provide reasonable assurance that transactions are processed according to established procedures.

Condition:

Cash and Cash Equivalents

- The timeliness of bank reconciliations could not be determined because they were not dated by the preparer.
- None of the seven bank reconciliations reflected evidence of supervisory review or approval.
- Reconciling items reflected on the general operating account and school food service bank reconciliations were not investigated and recorded in a timely manner. Reconciling items noted dating back to July 2017.
- Two bank reconciliations had reconciling items in the amount of \$16,178.05 that are undocumented.

BAKER COUNTY BOARD OF EDUCATION  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
YEAR ENDED JUNE 30, 2018

**II FINANCIAL STATEMENT FINDINGS AND QUESTIONED COSTS**

Expenditures/Liabilities/Disbursements

- Our examination of thirty-three expenditures revealed the following deficiencies:
  - Two expenditures were not charged to the correct fiscal year. These errors resulted in a material adjustment to expense in the amount of \$16,417.69.

Capital Assets

- Our examination of capital assets revealed the following deficiencies:
  - The capital asset listing incorrectly included an asset that was sold in a previous year.
  - The School District was unable to provide documentation supporting the existence of five vehicles on the capital asset listing.
  - The School District is not consistent in the way depreciation is calculated from one year to the next.

General Ledger

- The School District could not provide documentation for ten of the eighteen journal entries tested.

**Cause:**

These deficiencies were a result of management's failure to ensure that accounting and internal controls were established, implemented, and functioning.

**Effect or Potential Effect:**

Without satisfactory accounting controls and procedures in place, the School District could place itself in a position where potential misappropriation of assets could occur. In addition, the lack of controls impacted its reporting of financial position and results of operations.

**Recommendation:**

The School District should review accounting procedures in place and design and implement procedures relative to the above control categories to strengthen the internal controls over the accounting functions.

**Views of Responsible Officials:**

We concur with this finding.

**III FEDERAL AWARD FINDINGS AND QUESTIONED COSTS**

No matters were reported.



SECTION V

MANAGEMENT'S CORRECTIVE ACTION

BAKER COUNTY BOARD OF EDUCATION  
AUDITEE'S RESPONSE  
SCHEDULE OF MANAGEMENT'S CORRECTIVE ACTION  
YEAR ENDED JUNE 30, 2018

CORRECTIVE ACTION PLAN – FINANCIAL STATEMENT FINDING

<b>FS 2018-001</b>	<b><u>Internal Control Procedures</u></b>
<b>Control Categories:</b>	<b>Cash and Cash Equivalents</b>
	<b>Expenditures/Liabilities/Disbursements</b>
	<b>Capital Assets</b>
	<b>General Ledger</b>
<b>Internal Control Impact:</b>	<b>Material Weakness</b>
<b>Compliance Impact:</b>	<b>None</b>
<b>Repeat of Prior Year Finding:</b>	<b>N/A</b>

The accounting procedures of the School District were insufficient to provide adequate internal controls over several control categories.

**Corrective Action Plan:**

Estimated Completion Date:

Contact Person:

Telephone:

E-mail: